

14

MONDAY
JULY, 1997

APPOINTMENTS & SCHEDULED EVENTS

| JULY 1997 | | | | | | | AUGUST 1997 | | | | | | |
|-----------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | | 29 | 30 | 31 | | | | |

TO BE DONE TODAY (ACTION LIST)

- ☒ Enter disk copy of slides
- ☒ Nancy - equipment scans
- ☒ Silence RFS
- ☒ Sole source NIND
- ☒ Johnny/Maria 8/8 - 9/2
- ☒ Pricing letter - Jake Williams
- ☒ Paycheck
- ☒ Huntington agreement
- ☒ Invention
- ☒ New Hire capabilities
- ☒ Non-SOA checks & stubs
- ☒ Write Andrew Robinson
- ☒ Write up NIND - Cold
- ☒ Feedback to Jeff KATH
- ☒ Thanks to Ann Sullivan
- ☒ Schedule for long list repair
- ☒ Annual rollout
- ☒ New IR-D requirements
- ☒ Write up EDI Leahy
- ☒ Thanks ASL
- ☒ Dr. Ballack
- ☒ Hazel - Chris' address

PHONE CALLS

- ☒ Joan Ryan
- ☒ Dick Grizzell
- ☒ Karen Miller
- ☒ Tom Dawanda 716 383 3502
- ☒ Jake Williams 713 235 8835 (F)
- ☒ Pat Wilson 202 412 4725
- ☒ Mike Madawox
- ☒ Dick Peater
- ☒ AZ Lady
- ☒ Lionel Lemer
- ☒ Jeff KATH

EXPENSE & REIMBURSEMENT RECORD

- ☒ Mike BAKER
- ☒ Craig Goellner
- ☒ Jake Williams

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